
From: Montana Teachers' Retirement System <TRS@announcements.mt.gov>
Sent: Tuesday, July 1, 2025 8:58 AM
To:
Subject: FY 2025 reporting deadline and FY 2026 requirements

MEMO

To: TRS Employers
From: Nolan Brilz, Accounting/Fiscal Manager, Montana Teachers' Retirement System
Date: July 1, 2025
Re: June 2025 TRS Report Deadline and New Requirements for FY 2026

Submit your June report by July 15

If you haven't yet submitted your TRS wage and contribution report for June 2025, please do so by **Tuesday, July 15**. TRS must close out FY 2025 immediately after that deadline to determine each employer's net pension liability.

Look for an end-of-year email from TRS

In late July, all TRS employers will receive an automated email showing the total wages you reported for FY 2025 as compared to FY 2024. A significant difference could mean wages were under- or over-reported, so please review that email in late July and **contact TRS** if reporting errors have occurred.

New requirements for the 2025-26 school year

1. A TRS [employer memo](#) (*pdf*) was sent by email on June 4, 2025. That memo contains links to updated fact sheets and other resources to help you comply with **new legislative and procedural requirements** that take effect July 1.

- **TIP!** TRS gave a presentation at the MASBO Summer Conference to explain some of these new requirements. **Watch a video** of that session on the TRS YouTube channel: <https://youtu.be/3-eWHS7mPU>

2. The TRS **New Hire Procedure** isn't new, but you must follow it to ensure compliance with new requirements. It is posted on the [Forms page](#) of the TRS website (*Employer Forms* section).

Questions about wage and contribution reporting? Contact Nolan Brilz at (406) 444-3679, or by email at NBrilz@mt.gov.



Montana Teachers'
Retirement System

You received this email because you are listed with TRS as the Payroll contact for your school district or organization, a registered user of the TRS Wage & Contribution Reporting System, or both.

*Please forward this message to any others who may need it. If you believe you received it in error, let us know:
TRScomms@mt.gov*

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